

**WE ARE COMMITTED TO WORKING IN AN OPEN AND TRANSPARENT MANNER. WE EXPECT ALL EMPLOYEES TO BE AWARE OF, AND STRICTLY OBSERVE THIS BUSINESS CONDUCT POLICY. EMPLOYEES AND CONTRACTORS RECEIVE TRAINING TO ENSURE THEY ARE FAMILIAR WITH AND ARE BOUND TO ABIDE BY AMC SYSTEMS TO ENSURE COMPLIANCE WITH ALL OF THE LOCAL LAWS AND INTERNATIONAL STANDARDS TO WHICH THE COMPANY IS SUBJECT.**

## POLICY

We aim to maintain functional, honest and transparent relationships with the Governments and countries in which AMC operate. We do not participate in the political process of the host country and do not seek special treatment from those governments, or from individual government officials.

As an international company we are committed to obeying international protocols and conventions in relation to bribery, facilitation payments, transfer of funds and other financial transactions.

We will not make or agree to make payments or confer benefits of any kind to influence the conduct of another person. This includes payments, gifts or other benefits to induce third parties to improperly grant permits, licenses or benefits of any kind to which AMC would not otherwise be entitled.

We will pay all charges and taxes levied in accordance with the local law. AMC will not transfer funds to secret or unrecorded accounts for any purpose whatsoever. This policy prohibits the making of payments or payments in kind (including gifts or personal favours) to influence any person, including a government official, to award business or business opportunities to AMC or to make decisions concerning the conduct of AMC's operations which will benefit AMC.

We are required by law to keep detailed Company records. Company accounts, records and other documentation must be kept and disposed of only in accordance with the AMC Company policy and in line regulations of the host country.

We expect our contractors and service providers to meet the same commitments to community that we have.

## INTENT

**WE BELIEVE THAT WHAT THE COMPANY STANDS FOR IS JUST AS IMPORTANT AS WHAT THE COMPANY PRODUCES. AMC BUSINESS CONDUCT POLICIES WILL HELP BUILD A CULTURE OF OPERATING WITH UNCOMPROMISING HONESTY AND INTEGRITY.**

## ACHIEVED THROUGH

- **Support of education and skills training**
- **Provision of employment opportunities**
- **Supporting local business opportunities**
- **Supporting local partnerships that focus on key community needs**
- **Contributing to the country's economy through the fiscal terms of the Project Convention**
- **Contributing to regional economic development through the terms of the Project Convention**